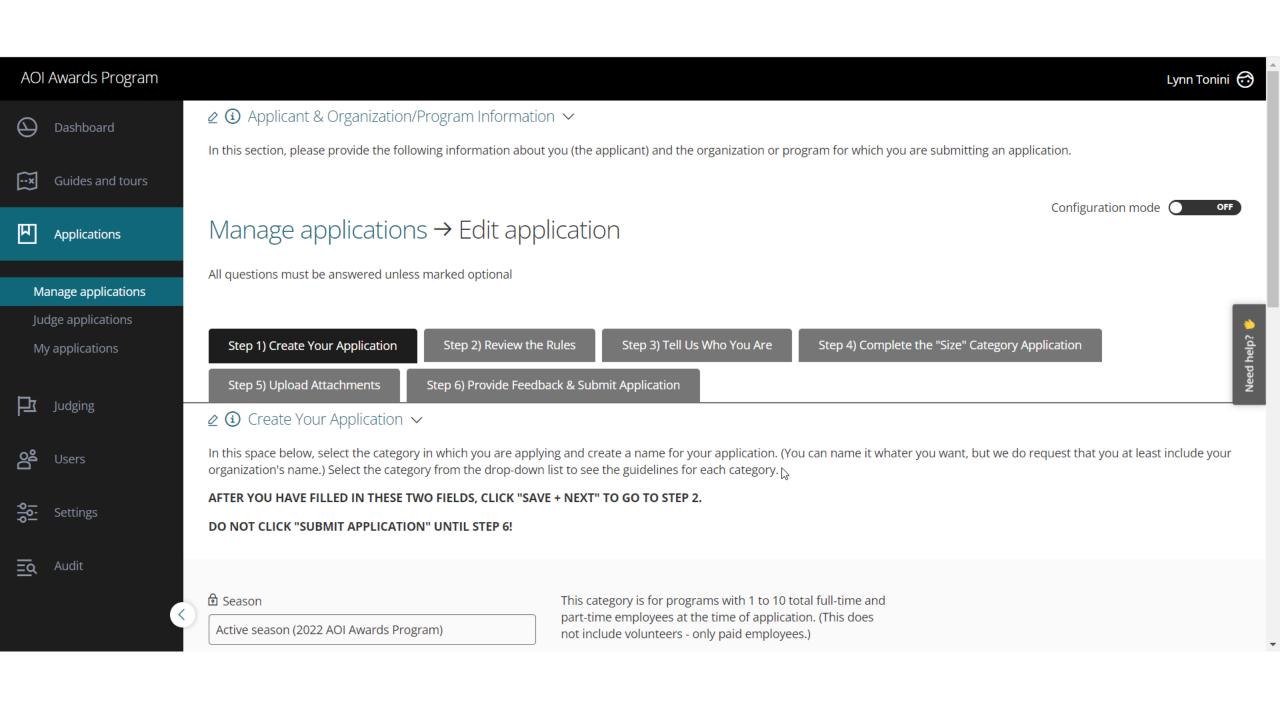


Aging Out Institute 2022 Awards Program

Sample "Size" Application with Instructions



Audit

Step 1) Create Your Application

Step 2) Review the Rules

Step 3) Tell Us Who You Are

Step 4) Complete the "Size" Category Application

C.

Step 5) Upload Attachments

Step 6) Provide Feedback & Submit Application



Active season (2022 AOI Awards Program)

Select an AOI Awards Program Category

AOI Flame Award - Small Organization or Program

AOI Flame Award Application - Small Organization or Program

Test Application Small Org

This category is for programs with 1 to 10 total full-time and part-time employees at the time of application. (This does not include volunteers - only paid employees.)

Scenario 1: Organizations

An organization with 1-10 employees that provides services to youth aging out of care may apply in this category.

Scenario 2: Programs within Organizations

A program with 1-10 employees that provides services to youth aging out of care within a larger organization may also apply in this category. To determine eligibility, the employees counted in this situation must work for the program on a regular basis.

One Application Per Year

Only one application may be submitted by an entity in this category in any given awards year. This means that an organization cannot submit applications for more than one program in this category.

Prize

The monetary prize for winning this category is \$40,000. There will be four winners in this category. The amount of each category's prize is commensurate with the organization/program size.





AOI Flame Award Application - Small Organization or Program

Test Application Small Org

Scenario 2: Programs within Organizations

A program with 1-10 employees that provides services to youth aging out of care within a larger organization may also apply in this category. To determine eligibility, the employees counted in this situation must work for the program on a regular basis.

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The monetary prize for winning this category is \$40,000. There will be four winners in this category. The amount of each category's prize is commensurate with the organization/program size.

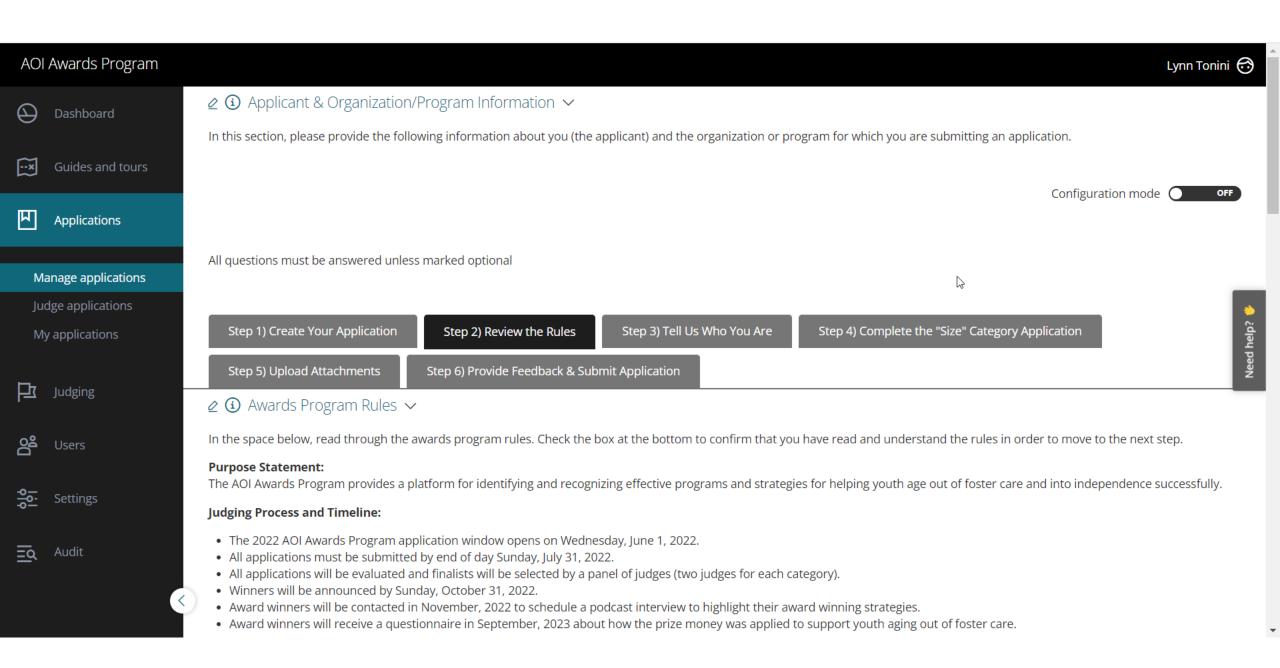
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Save + next

Save + close

Preview

Your application has been submitted.



Step 6) Provide Feedback & Submit Application

Award Categories:

- There are three award categories: Small Organization/Program, Mid-Size-Large Organization/Program, and Youth Impact
- Each application must focus on one category.
- An organization may submit only one application in the "size" categories.
- If you apply for an award in one of the "size" categories, then you are eligible to also submit an application in the Youth Impact category.
- You may not submit an application in only the Youth Impact category.

Awards Program Rules:

- The applicant must be a representative of a 501(c)(3) organization (nonprofit or education institution) in the United States.
- The organization/program must provide services to youth aging out of foster care (either preparing youth to age out or supporting them after aging out).
- To apply in 2022, the program or services that support youth aging out of care must have been implemented for at least three years, with a starting date of May, 2019 at the latest.
- If an organization or program wins an an award, they will not be eligible to apply again. However, since we have changed the program to provide monetary prizes, we will adjust this rule for the 2018 and 2019 winners only:
- Organizations that won awards in 2018 will be eligible to participate in the AOI Awards Program again starting in 2022.
- Organizations that won awards in 2019 will be eligible to participate in the AOI Awards Program again starting in 2023.
- Applications must be submitted between June 1, 2022 and July 31, 2022 to be eligible to participate in this year's program.
- To maintain anonymity of minor foster youth, all identifying references in any application materials are to be removed prior to submission.
- By submitting an application, you agree to receive any and all emails from Aging Out Institute regarding the AOI Awards Program.
- All entries and materials submitted will become the property of Aging Out Institute and cannot be returned. The applicant retains copyright of the entry. However, AOI is granted the nonexclusive, perpetual, worldwide rights to publish, use, distribute and display the entry, in whole or in part, and to use the entrant's name and likeness, in all print and non-print media and formats and by all means and technologies now known or hereafter developed, including use for promotional purposes.
- Applicants who submit incomplete applications may be given the opportunity to revise their applications, if time allows.
- If you need to withdraw an entry after submitting the application for any reason, please contact AOI at awards@agingoutinstitute.org.
- Award winners will be required to sign a Release and Affidavit of Eligibility, which will be sent to all winners in November, 2022.
- Award winners will be required to participate in the AOI Podcast series, "Preparing Foster Youth for Adulting," in which we will discuss their award winning strategies before the end of
- Award winners will be required to provide someone from their organization to serve in the 2023 Awards Program as a judge.
- Any entry that fails to follow the awards program rules will be disqualified from the competition.



Step 6) Provide Feedback & Submit Application

Prizes:

Award winners will receive the following:

- Small Organization/Program Category: Four winners will each receive \$40,000
- Mid-Size or Large Organization/Program Category: Three winners will each receive \$50,000
- Youth Impact Category: One winner will receive \$90,000

 Those who win an award are expected to apply the funds toward the program that they describe in their application.

Timing Advice:

The application is going to ask for a lot of details regarding your strategies for helping youth age out of foster care. We recommend that all applicants allow sufficient time to fill in the application thoroughly. Here is a recommended timeline:

Step 3) Tell Us Who You Are

- June 1 July 7: Fill out the application with as much detail as possible.
- July 8 July 15: Ask someone to read through the completed application and provide feedback on the content whether it is clearly written and thoroughly completed. Make revisions based on their feedback.
- July 16 July 23: Ask someone who has the skills to proofread the application review it for grammar and spelling. (There are resources online to do this, if needed.) Make revisions based on their feedback.
- July 24 July 31: Submit your application and any supporting materials.

Final Notes:

Do not assume that your program would not win an award. Because our categories are based on the size of the organization or program, we have enabled those with smaller budgets can also win an award. You also never know how many other programs are applying in any given year, so every program has a chance to win.

Finally, we hope that even just filling out the application will in and of itself benefit those who participate by giving applicants ideas regarding program expansion and/or improvements.

If you have any questions about the awards program application process, please send your questions to AOI at awards@agingoutinstitute.org. We will get back to you as soon as possible.

AFTER CHECKING THE BOX BELOW, CLICK ON "SAVE + NEXT" TO GO TO STEP 3.

ALSO, YOU CAN CLICK "SAVE + CLOSE" AT ANY TIME AND COME BACK TO COMPLETE THE APPLICATION LATER.

DO NOT CLICK "SUBMIT APPLICATION" UNTIL STEP 6!

Step 1) Create Your Application

Step 2) Review the Rules

Step 3) Tell Us Who You Are

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Step 6) Provide Feedback & Submit Application

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✓ Check to confirm you have read and understand the 2022 AOI Awards Program rules.

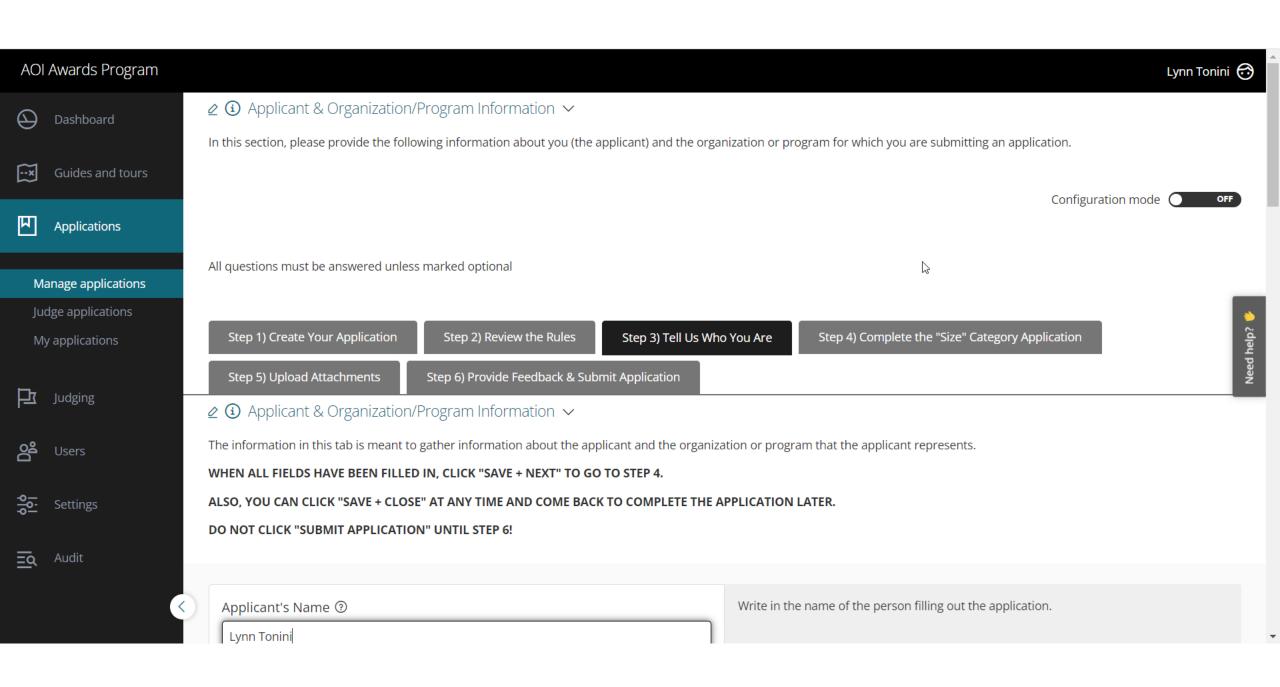
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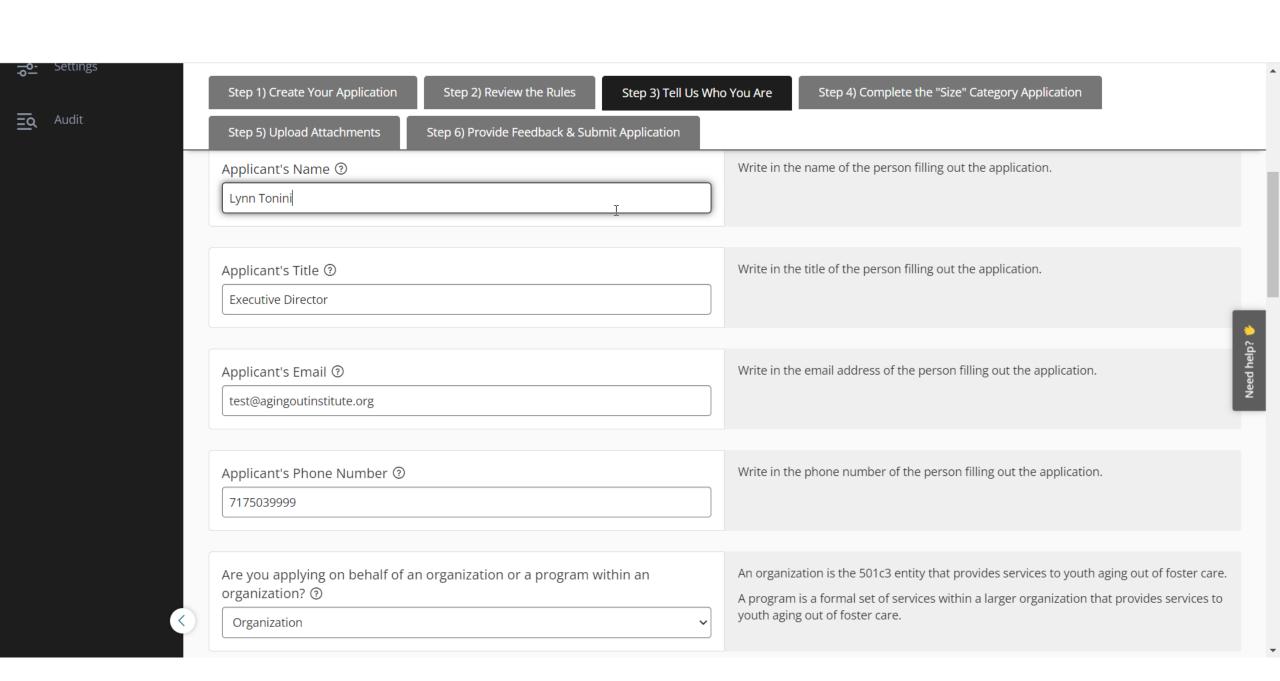
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Preview

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Your application has been submitted.





Step 6) Provide Feedback & Submit Application

Organization's Name ③

Aging Out Institute Test

Provide the name of the 501c3 entity for which you are submitting this application.

☑ I confirm that this application represents a 501(c)(3) organization ③

To apply for an award in the AOI Awards Program, the organization being represented in the application must be a 501(c)(3) organization (nonprofit or educational institution). Check this box to confirm that your organization is a 501(c)(3) organization.

Organization's URL ③

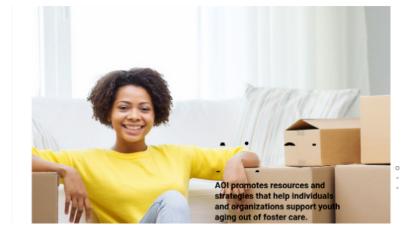
https://agingoutinstitute.org





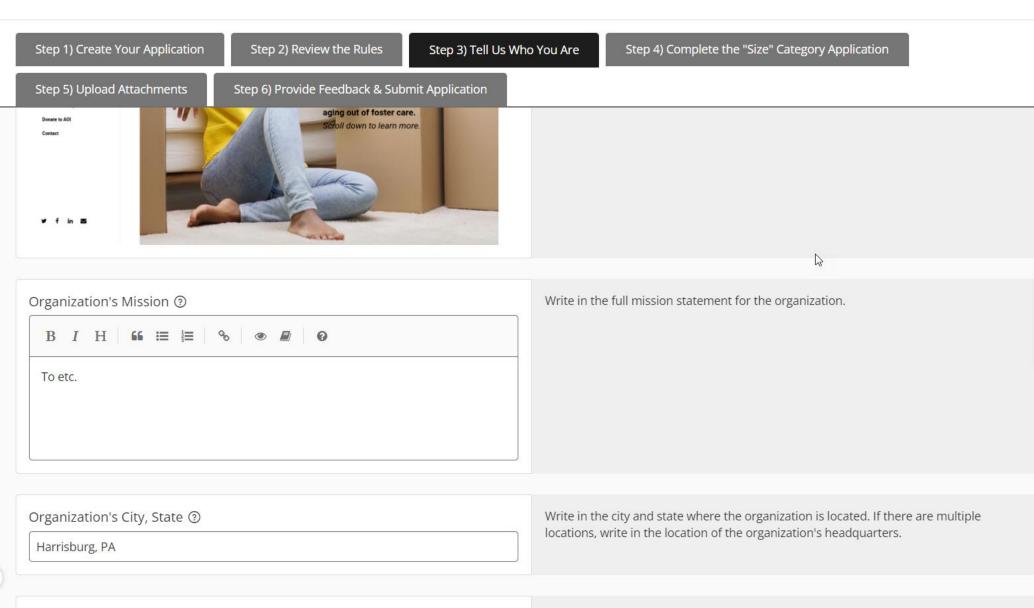
ADI Podcasts

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Please write out the full URL (website address) for the organization's website.





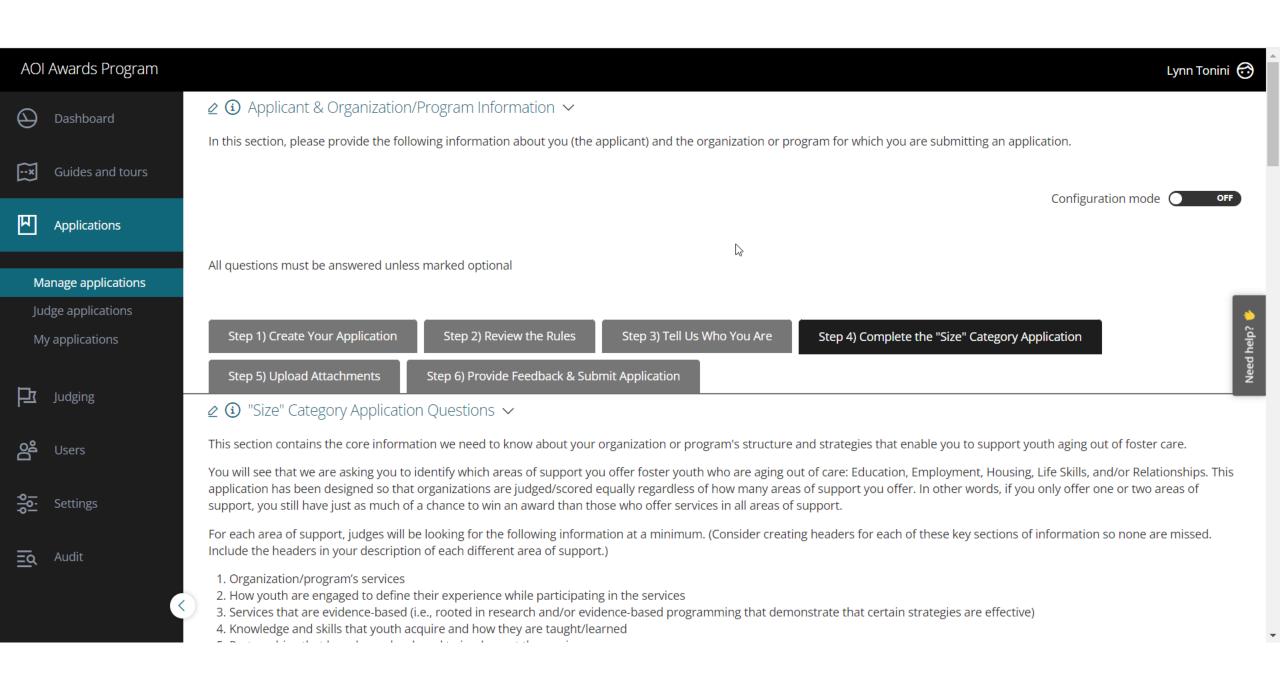
Step 1) Create Your Application Step 2) Review the Rules Step 3) Tell Us W	/ho You Are Step 4) Complete the "Size" Category Application
Step 5) Upload Attachments Step 6) Provide Feedback & Submit Application	
Organization's City, State ②	Write in the city and state where the organization is located. If there are multiple locations, write in the location of the organization's headquarters.
Harrisburg, PA	
Number of Youth Served (Organization) ②	Write in the total number of youth (those aging out of foster care) the organization servin 2021.
Number of Staff (Organization) ③	Write in the total number of full-time and part-time staff that work for the organization (Do not include volunteers.)
5	Small Organization: 1-10 Mid-size/Large Organization: 11+

Save + next

Save + close

Preview

Your application has been submitted.



Audit

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- 1. Organization/program's services
- 2. How youth are engaged to define their experience while participating in the services
- 3. Services that are evidence-based (i.e., rooted in research and/or evidence-based programming that demonstrate that certain strategies are effective)
- 4. Knowledge and skills that youth acquire and how they are taught/learned
- 5. Partnerships that have been developed to implement the services
- 6. Methods to guide youth to develop self-sufficiency
- 7. Intangible characteristics (e.g., patience, confidence, integrity) that youth build
- 8. How success is measured and celebrated

NOTE: You may want to consider typing your answers out in a separate document (such as Microsoft Word) and then pasting the content into the platform only after you have finished writing, editing, and proofreading it.

AFTER ALL FIELDS HAVE BEEN FILLED IN AND THE CONFIRMATION STATEMENTS AT THE BOTTOM HAVE BEEN CHECKED, CLICK "SAVE + NEXT" TO GO TO STEP 5.

ALSO, YOU CAN CLICK "SAVE + CLOSE" AT ANY TIME AND COME BACK TO COMPLETE THE APPLICATION LATER.

Please share the criteria for youth to be accepted into your program or organization.

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Step 1) Create Your Application Step 2) Review the Rules Step 3) Tell Us Who You Are Step 4) Complete the "Size" Category Application Step 5) Upload Attachments Step 6) Provide Feedback & Submit Application Staffing Information ③ Explain how your program/organization is staffed to implement the services described in your application. shsere Explain how your program/organization ensures staff and volunteers have the skills they Staff Skills ③ need to effectively work with the youth. rhsehrserhesr

Youth Special Needs Assistance ①

B I H 66 ≒ ≒ % ◎ ₽ 0

Explain how youth with special needs (emotional, psychological, physical) are assisted/supported while in your program/organization.

Step 1) Create Your Application

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Youth Special Needs Assistance ②

srhserhesrer

Explain how youth with special needs (emotional, psychological, physical) are assisted/supported while in your program/organization.

Areas of Service ③

Education

✓ Employment

✓ Housing

General Life Skills

Relationships

Select all the areas of service you provide youth aging out of foster care.

Area of Services: EDUCATION ②

Please describe how your organization or program helps young people aging out of foster care set and achieve education goals related to high school, higher education, or vocational education. Be as detailed as possible so the judges have a clear picture of the experience youth go through in this area of service.

Area of Services: EDUCATION ③

srserhsreh

Please describe how your organization or program helps young people aging out of foster care set and achieve education goals related to high school, higher education, or vocational education. Be as detailed as possible so the judges have a clear picture of the experience youth go through in this area of service.

Step 4) Complete the "Size" Category Application

NOTE: Please consider using the suggested headers in the instructions to organize your answer.

Area of Services: EMPLOYMENT ③

sthsrhsrth

Please describe how your organization or program helps young people aging out of foster care acquire and maintain steady employment. Be as detailed as possible so the judges have a clear picture of the experience youth go through in this area of service.

NOTE: Please consider using the suggested headers in the instructions to organize your answer.

Area of Services: HOUSING ②

Please describe how your organization or program helps young people aging out of foster care acquire and maintain housing. Be as detailed as possible so the judges have a clear picture of the experience youth go through in this area of service.

Step 5) Upload Attachments

Step 6) Provide Feedback & Submit Application

Area of Services: HOUSING ③

shtshtht

Please describe how your organization or program helps young people aging out of foster care acquire and maintain housing. Be as detailed as possible so the judges have a clear picture of the experience youth go through in this area of service.

NOTE: Please consider using the suggested headers in the instructions to organize your answer.

✓ I confirm that my organization or program meets the minimum criteria and is able to enter an application in the AOI Flame Award - Small Organization or Program category.

Select this category if your organization or program has 1 to 10 full and/or part-time employees.

By submitting this application, you agree to participate in the AOI Podcast series should your organization (or program) win an award. Check this box to confirm that you understand and agree to this expectation.

By submitting this application, you agree that someone from your organization/program will participate as a judge in the 2023 AOI Awards Program should your organization (or program) win an award. Check this box to confirm that you understand and agree to this expectation.

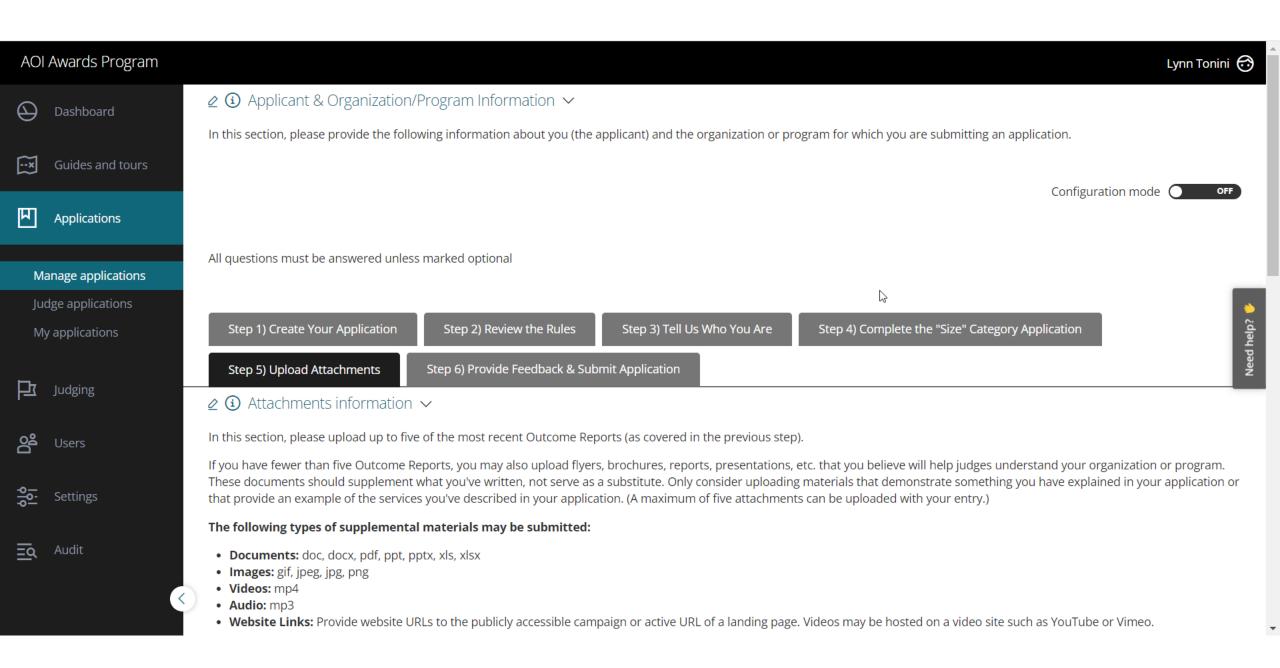
Step 1) Create Your Application Step 2) Review the Rules Step 3) Tell Us Wh	no You Are Step 4) Complete the "Size" Category Application
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Your application has been submitted.

Save + close

Preview

Save + next





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The following types of supplemental materials may be submitted:

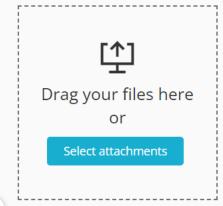
- **Documents:** doc, docx, pdf, ppt, pptx, xls, xlsx
- Images: gif, jpeg, jpg, png
- Videos: mp4
- Audio: mp3

• Website Links: Provide website URLs to the publicly accessible campaign or active URL of a landing page. Videos may be hosted on a video site such as YouTube or Vimeo.

AFTER ALL ATTACHMENTS HAVE BEEN UPLOADED (OR IF YOU HAVE NO MATERIALS TO UPLOAD), CLICK "SAVE + NEXT" TO GO TO THE FINAL STEP IN THE APPLICATION PROCESS.

ALSO, YOU CAN CLICK "SAVE + CLOSE" AT ANY TIME AND COME BACK TO COMPLETE THE APPLICATION LATER.

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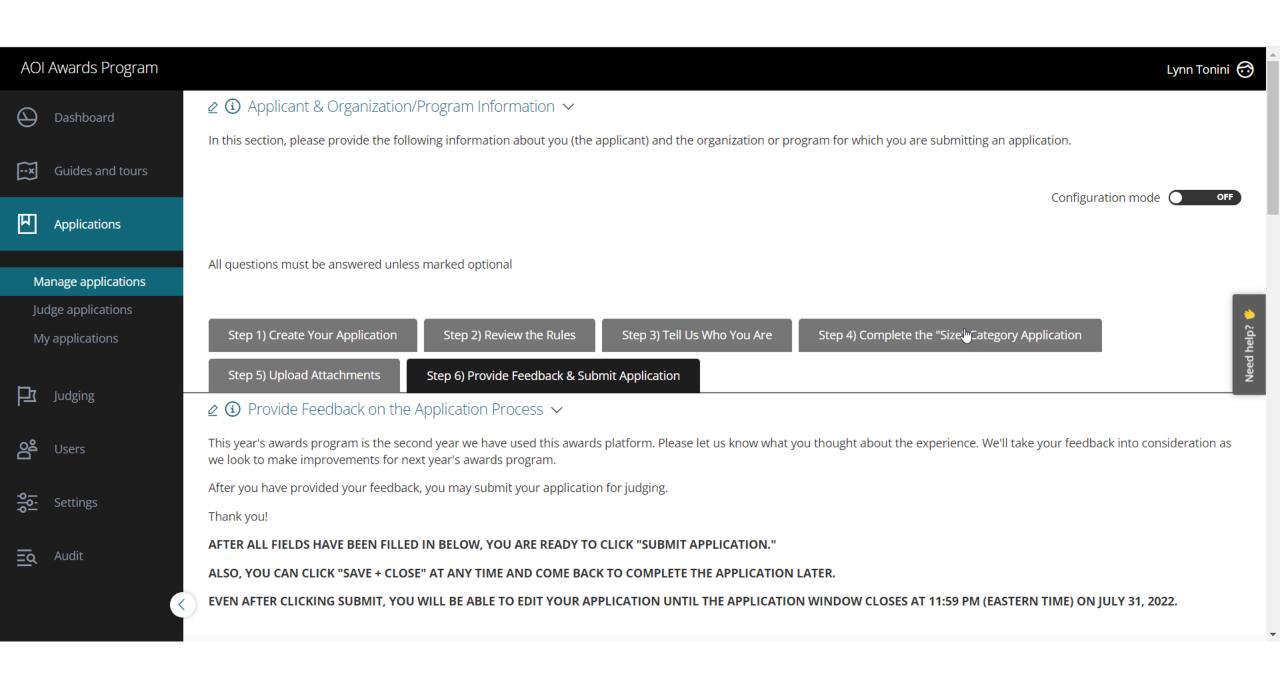
Step 2) Review the Rules Step 1) Create Your Application Step 5) Upload Attachments Drag your files here or Select attachments Add link or video Save + close Preview Save + next

Step 6) Provide Feedback & Submit Application

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Step 3) Tell Us Who You Are

Step 4) Complete the "Size" Category Application



	Us Who You Are Step 4) Complete the "Size" Category Application
Step 5) Upload Attachments Step 6) Provide Feedback & Submit Application How Would You Rate the Award Application Experience? ② 5 (fantastic) 4 3 2	Please give us a rating based on a scale of 1 to 5, with 1 being "horrible" and 5 being "fantastic." Please be honest. We want to know if we need to make improvements for next year.
□ 1 (horrible) What Went Well? ③ B I H 66 □ 3 □ % ● □ ●	Please let us know what you liked about the award application process. Please be as specific as possible. We want to know what we should keep the same for next year.
ershrehe	
What Didn't Go Well? ③ B I H 66 ■ 3 ② ■ ②	Please let us know what you did not like about the award application process. Please be as specific as possible. We want to know what we should change for next year.
chychyc	



Step 1) Create Your Application Step 2) Review the Rules Step 3) Tell Us Who You Are Step 4) Complete the "Size" Category Application Step 5) Upload Attachments Step 6) Provide Feedback & Submit Application Please let us know what you did not like about the award application process. What Didn't Go Well? ③ Please be as specific as possible. We want to know what we should change for next year. shrshre Please write in suggestions for how we can improve the application experience next year. How Can We Improve? ③ Please let us know what you did not like about the award application process. Please be as specific as possible. We want to hear your ideas! serhseh Anything Else? (optional) ③ Please let us know any other thoughts you'd like to share about the awards program.



